

**ROBEIN SCHOOL DISTRICT No. 85**  
**BOARD OF EDUCATION MEETING**  
**200 Campus Avenue**  
**East Peoria, IL 61611**  
**July 26, 2018**  
**MINUTES**

**1. CALL TO ORDER**-Mr. Eaker called the meeting to order at 6:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Members Present: Fallert, Herzog, C. Norvill, S. Norvill, Osborn, Vangunten, Eaker

Members Absent: None

Others Present: Channel 22 representatives, Mr. Bennett Supt.

**4. CITIZENS REQUEST/PUBLIC PARTICIPATION-N/A**

**5. APPROVAL OF MINUTES**

A. Approve minutes of the June 21, 2018, Amended Budget Hearing

Motion by S. Norvill, seconded by C. Norvill to approve the minutes of the June 21, 2018 Amended Budget Hearing. All ayes, motion carried 7-0.

B. Approve minutes of the June 21, 2018, Regular Board Meeting

Motion by S. Norvill, seconded by Vangunten to approve the minutes of the June 21, 2018 Regular Board Meeting. All ayes, motion carried 7-0.

C. Approve executive session minutes of the June 21, 2018, Regular Board Meeting

Motion by C. Norvill, seconded by Fallert to approve the executive session minutes of the June 21, 2018 Regular Board Meeting. All ayes, motion carried 7-0.

**6. CONSENT AGENDA**

A. Treasurer's Report

B. Financial Reports

1.) Cash Account Table

2.) Financial Report

3.) Imprest Fund

C. Activity Fund

D. Approval of Warrants

Motion by Fallert seconded by Vangunten to approve the consent agenda as presented. On roll call vote the following votes were recorded:

AYES: Herzog, C. Norvill, S. Norvill, Osborn, Vangunten, Eaker, Fallert

NAYS: None

ABSENT: None

Motion Carried 7-0

**7. SUPERINTENDENT/PRINCIPAL REPORT** –Mr. Bennett reported on the following items:

Completed gutter project, playground completion, roof reports, solar project, cameras and new security entrance system, softball and baseball, back to school night Aug 16 from 6-7, Teacher's Institute days Aug 16 and 17 and the first day of school Aug 20.

**8. COMMITTEE REPORTS –**

A. Set time and date for Finance Committee Meeting-Mr. Bennett will email Mr. Herzog and Miss Norvill a date and time.

**9. OLD BUSINESS & INFORMATIONAL**

- A. Joint Annual Conference: November 16<sup>th</sup>/17<sup>th</sup>
- B. 2018 State Track Meet Update/Financial Report
- C. FY18 Budget Summary

**10. NEW BUSINESS**

- A. Authorize the Superintendent to direct the bookkeeper to process and pay any routine late bills

Motion by Fallert seconded by C. Norvill to authorize the Superintendent to direct the bookkeeper to process and pay any routine late bills. All ayes, motion carried 7-0.

- B. Approve FY19 Student/Parent Handbook

Motion by Fallert, seconded by S. Norvill to approve the FY19 Student/Parent Handbook as presented. All ayes, motion carried 7-0.

- C. Approval of Tazewell County Sales Tax Resolution directing the Regional Superintendent to certify to the Tazewell County Clerk the question of imposing a 1% county school facility sales tax for submission to the voters of Tazewell County at the November 6, 2018, general election

Motion by S. Norvill, seconded by Osborn to approve Tazewell County Sales Tax Resolution. On roll call the following votes were recorded:

AYES: C. Norvill, S. Norvill, Osborn, Vangunten, Eaker, Fallert, Herzog

NAYS: None

ABSENT: None

- D. Distribution of Superintendent Evaluation to Board Members

- E. Approve Board Policies and Updates: 2:105 Ethics Ban, 2:170 Procurement of Architectural, Engineering, and Land Surveying, 2:170-AP Selection of Architect, 3:40-E Checklist for the Superintendent Contract Negotiation Process (New), 4:60-AP2 Third Party Non-Instructional Contracts, 4:80 Accounting and Audits, 4:80-AP1 Checklist for Internal Controls, 4:80-AP2 Fraud, Waste, and

Abuse Awareness Program, 4:140 Waiver of Student Fees, 5:125 General Personnel; Technology and Social Media: Usage and Conduct. 5:20-AP General Personnel; Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigations, 6:10 Instruction; Educational Philosophy and Objectives, 6:30 Instruction; Organization of Instruction, 6:40-AP Curriculum Development, 6:60 Instruction Curriculum Content. 6:60-E Instruction; Notice to Parents/Guardians of Students Enrolled in Family Life and Sex Education Classes (Template), 6:120 Instruction; Education of Children with Disabilities, 6:130 Instruction; Program for the Gifted, 6:135 Instruction; Accelerated Placement Program, 6:135-AP Instruction; Accelerated Placement Program Procedures (New), 6:190 Instruction; Extracurricular and Co-Curricular Activities, 6:220 Instruction; Bring Your Own Technology Program, 6:220-E1 Instruction; Authorization to Participate in BYOT Program, 6:220-E2 Instruction; BYOT Student Guidelines, 6:230 Instruction; Library Media Program, 6:240 Instruction; Field Trips. 6:240-AP Instruction; Field Trip Guidelines, 6:250 Instruction; Community Resource Persons and Volunteers, 7:15 Students; Notification to Parents of Family Privacy Rights, 7:20-AP Students; Harassment of Students Prohibited, 7:50 Students; School Admissions and Student Transfers To and From Non-District Schools, 7:180-AP1 Students; Prevention, Identification, Investigation, and Response to Bullying, 7:180-AP1, E1 Students; Resource Guide for Bullying Prevention, 7:180-AP1, E2 Students; Be a Hero by Reporting Bullying, 7:180-AP1, E3 Students; Memo to Staff Regarding Bullying, 7:180-AP1, E4 Students; Memo to Parents/Guardians Regarding Bullying, 7:180-AP1, E5 Students; Reporting Form for Bullying, 7:180-AP1, E6 Students; Interview Form for Bullying Investigation, 7:180-AP1, E7 Students; Response to Bullying, 7:185-E Students; Memo to Parents Regarding Teen Dating Violence, 7:190-AP1 Students; Hazing Prohibited, 7:280-E2 Students; Reporting and Exclusion Requirements for Common Communicable Diseases, 7:280-E3 Instruction; Prevention of Staphylococcal Infections for Schools, 7:300-E2 Students; Certificate of Physical Fitness for Participation in Athletics, 7:310-AP Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools, 7:340-AP1 Students; School Records, 7:340 AP1, E1 Students; Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records, 8:25 Community Relations; Advertising and Distributing Materials in Schools Provided by Non-School Related Entities.

Motion by Fallert, seconded by Herzog to approve board policies as presented. All ayes, motion carried 7-0.

#### **11. OTHER BUSINESS-N/A**

Motion by C. Norvill, seconded by Vangunten to exit open session and enter executive session at 6:29 p.m. All ayes, motion carried 7-0.

#### **12. EXECUTIVE SESSION – Employee Compensation, Superintendent Evaluation**

Motion by Fallert, seconded by S. Norvill to resume open session at 7:05 p.m. All ayes, motion carried 7-0.

**13. ACTIONS AS A RESULT OF EXECUTIVE SESSION**

A. Motion/Discussion regarding non-certified staff compensation for FY19

Motion by S. Norvill, seconded by Vangunten to approve a 2.5% salary increase for non-certified staff and establish Mrs. Van Beuning's rate per hour at \$16.50 for FY19. On roll call vote the following votes were recorded:

AYES: C. Norvill, S. Norvill, Osborn, Vangunten, Eaker, Fallert, Herzog

NAYS: None

ABSENT: None

B. Motion/Discussion regarding Superintendent salary for FY19

Motion by Fallert, seconded by Herzog to approve a 2.5% salary increase for FY19. On roll call vote the following votes were recorded:

AYES: S. Norvill, Osborn, Vangunten, Eaker, Fallert, Herzog, S. Norvill

NAYS: None

ABSENT: None

**14. ADJOURN** – Motion by Vangunten, seconded by Herzog to adjourn at 7:08 p.m. All ayes, motion carried 7-0. Next Regularly Scheduled Meeting on Thursday, August 23, 2018 at 6:00 p.m.

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Josh Eaker, President  
Steve Norvill, Vice-President

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Fred Fallert, Board Secretary