

**ROBEIN SCHOOL DISTRICT No. 85**  
**BOARD OF EDUCATION MEETING**  
**200 Campus Avenue**  
**East Peoria, IL 61611**  
**December 17<sup>th</sup>, 2012**  
**MINUTES**

**1. CALL TO ORDER** – President Potts called the meeting to order at 6:15 p.m.

**2. ROLL CALL**

**Members Present:** Mr. Eaker, Mr. Newlan, Mr. Norvill, Mrs. Pool, Mrs. Vangunten, and Mrs. Potts

**Members Absent:** Mr. Klyber

**Others Present:** Channel 22 Representative, Brad Bennett, Supt., Mrs. Garrison, and Abbey Sells and Kami Osborn, Speech Team Students.

**3. CITIZENS REQUEST/PUBLIC PARTICIPATION - None**

**4. SPOTLIGHT TOPIC - Speech Team Performance**

Abby Sells and Kami Osborn performed for the audience and Board of Education.

**5. APPROVAL OF MINUTES**

**A. Approve of minutes of the November 12, 2012, Regular Board Meeting**

Motion by Pool, seconded by Newlan, to approve the minutes of the November 12, 2012 Regular Board Meeting. All Ayes, motion carried.

**B. Approve executive session minutes of the November 12, 2012, Regular Board Meeting.**

Motion by Norvill, seconded by Pool to approve the executive session minutes of the November 12, 2012 Regular Board Meeting. All Ayes, motion carried.

**6. CONSENT AGENDA**

**A. Treasurer's Report**

**B. Financial Reports**

**C. Activity Fund**

**D. Approval of Warrants**

Motion by Norvill, seconded by Newlan to approve the Consent Agenda with the exception of the November 2012 Treasurer's Report and the November 2012 Cash

Accounts Table due to conflicting figures. The Treasurer's Report and Cash Accounts Table will be corrected and placed on the January 2013 agenda for approval.

**7. SUPERINTENDENT/PRINCIPAL REPORT – Mr. Bennett reported/stated:**

1. Student council donated over \$1000 to the East Peoria Youth Council to help needy families in the East Peoria area.
2. The Holiday program was a great success thanks to Mrs. Piraino and Mrs. Sergison.
3. The guided reading initiative continues to move forward for grade K-4 teachers. A presentation on that progress will be presented to the Board later in the school year.
4. A lunch will be provided to the staff on Thursday, December 20<sup>th</sup> on behalf of the Board of Education.
5. Mrs. Heider wrote and received a \$1,000 Walmart Grant for our PBIS program.
6. The 7<sup>th</sup> Grade Basketball team took 1<sup>st</sup> place and the 8<sup>th</sup> Grade Team took 2<sup>nd</sup> place at at the Tazwood Tournament at St. Pats last week.
7. Mrs. Shadid and Mrs. Newlan were commended for volunteering their time to bake cookies and cinnamon rolls for a fundraiser for our PBIS program.

**8. COMMITTEE REPORTS –**

**A. Technology Meeting Minutes and Recommendations**

-Mr. Eaker and Mr. Bennett reported on the recommendations of the committee. The recommendations are:

1. Complete a wireless upgrade at an approximate cost of \$2,700.
2. Purchase 20 laptop computers to replace aging staff computers at a cost of approximately \$16,000. This will allow staff to take them home to enter grades and also use at professional development activities that are in and out of district.
3. Purchase 1 portable smartboard set up at a cost of approximately \$3,400.

-Mr. Bennett also reported that the PTO has committed to assisting the district with the purchase of smartboards. One smartboard has been ordered by Mr. Bennett for delivery and setup after the new year.

-Mr. Bennett asked the Board for a consensus on pursuing a Lease/Loan similar to the one used for the current computer lab to fund the project. The Board gave Mr. Bennett permission to move forward with the Lease/Loan.

**9. OLD BUSINESS & INFORMATIONAL**

**A. Enrollment Update – Presented as informational**

**B. 5 Essentials Survey - Spring 2013**

-Mr. Bennett gave the Board an overview of the new survey that will be required to be completed in March, online by teachers and student in grades 6-8.

**C. Update on Alarm Zoning by Turnbull**

-Mr. Bennett reported that the alarm zoning by Turnbull has been completed.

**D. December 2012 Newsletter –Presented as informational**

- E. Triple I Conference Report
  - Mr. Bennett and Mr. Eaker reported on the sessions they attended at the conference in Chicago.
- F. Civic Net Costs for FY13
  - Mr. Bennett investigated the cost increase by Civic Net and provided the Board with a response from Mr. Wendelin.
- G. Pension Update –
  - Mr. Bennett reported on the current pension discussion at the State level and reported that the current cost shift proposal could have an impact on the district in the amount of \$20,000 to \$25,000 for the upcoming year.
- H. School Improvement Plan Update
  - Mr. Bennett reported that a formal SIP plan is not required due to the fact that the district made AYP, however, a SIP committee has been formed to create a plan for this school year. Mr. Bennett noted that much of what will be included in the plan is already being executed at this time.

**10. NEW BUSINESS**

**A. Approve 2012 Tax Levy**

Motion by Norvill, seconded by Pool to approve the 2012 Tax Levy as presented.

On roll call the following votes were recorded:

YEAS: Eaker, Newlan, Norvill, Vangunten, Potts, and Pool

ABSENT: Klyber

NAYS: None

**B. Approve the Adoption of Resolution to Direct the Regional Superintendent of Schools for Tazewell County to Certify to the County Clerk the Question of Imposing a Retailers' Occupation Tax at a Rate of 1% to Provide Revenue to be Used Exclusively for School Facility Purposes for Submission to the Electors at the Consolidated Election to be Held on the 9<sup>th</sup> Day of April, 2013.**

Motion by Norvill, seconded by Eaker to approve the Adoption of Resolution to Direct the Regional Superintendent of Schools for Tazewell County to Certify to the County Clerk the Question of Imposing a Retailers' Occupation Tax at a Rate of 1% to Provide Revenue to be Used Exclusively for School Facility Purposes for Submission to the Electors at the Consolidated Election to be Held on the 9<sup>th</sup> Day of April, 2013.

On roll call the following votes were recorded:

YEAS: Eaker, Newlan, Norvill, Vangunten, Potts, and Pool

ABSENT: Klyber

NAYS: None

### **C. Approve Medicaid Fee for Service Agreement**

Motion by Newlan, seconded by Norvill to approve the Medicaid Fee for Service Agreement with Timberline Billing Services, LLC for the FY14 and FY15 school years.

On roll call the following votes were recorded:

YEAS: Eaker, Newlan, Norvill, Vangunten, Potts, and Pool

ABSENT: Klyber

NAYS: None

### **D. Approve Superintendent Evaluation Tool**

Motion by Newlan, seconded by Eaker to approve the Superintendent Evaluation Tool as presented. All Ayes. Motion carried.

### **E. First Reading of Principal Evaluation Tool**

Mr. Bennett presented a tool to be used to evaluate the Principal portion of his duties. He stated that the tool meets State of Illinois guidelines and that he will be evaluated by Mr. Dan Mair, Superintendent/Principal at Germantown Hills School District #69. Mr. Bennett will be evaluating Mr. Mair using the same tool. The Board was asked to provide any input before the January 2013 meeting as the tool will be brought back for formal approval at that time.

## **11. OTHER BUSINESS**

Mr. Bennett read a letter of resignation from Mrs. Natalie Wendelin.

Motion by Norvill, seconded by Newlan to accept the resignation of Mrs. Natalie Wendelin, with regrets.

On roll call the following votes were recorded:

YEAS: Eaker, Newlan, Norvill, Vangunten, Potts, and Pool

ABSENT: Klyber

NAYS: None

## **12. EXECUTIVE SESSION – Evaluation of Personnel and Student Matters**

Motion by Pool, seconded by Newlan to enter into executive session at 7:11 p.m.  
All Ayes. Motion carried.

## **ACTIONS AS A RESULT OF EXECUTIVE SESSION- NONE**

## **13. ADJOURN –**

Motion by Pool, seconded by Eaker to adjourn at 7:48 p.m.