

ROBEIN SCHOOL DISTRICT No. 85
BOARD OF EDUCATION MEETING
August 24, 2023
MINUTES

1. CALL TO ORDER- In the absence of the president, Mr. Osborn presided over the meeting. Mr. Osborn called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Members Present: Barclay, Behrends, Bieze, Foote, Osborn

Members Absent: Norvill and Walker

4. CITIZENS REQUEST/PUBLIC PARTICIPATION- None

5. APPROVAL OF MINUTES

A. Approve minutes of the July 20, 2023 regular board meeting

Motion by Behrends, seconded by Bieze to approve the minutes of the July 20, 2023 regular board meeting. All ayes, motion carried 5-0.

B. Approve executive session minutes of the July 20, 2023 regular meeting

Motion by Bieze, seconded by Behrends to approve the executive session minutes of the July 20, 2023 regular board meeting. All ayes, motion carried 5-0.

6. CONSENT AGENDA

A. Treasurer's Report

B. Financial Reports

1.) Cash Balance Report

2.) Financial Report

3.) Imprest Fund

C. Activity Fund

D. Approval of Warrants

Motion by Behrends, seconded by Bieze to approve the Consent Agenda as presented. On roll call vote the following votes were recorded:

AYES: Barclay, Behrends, Bieze, Foote, Osborn

NAYS: None

Motion carried 5-0.

7. SUPERINTENDENT/PRINCIPAL REPORT – Mr. Bennett reported on a great start to the school year, Softball and Baseball Seasons and upcoming dates of significance.

8. COMMITTEE REPORTS- Mr. Bennett established a Policy Committee meeting with Mr. Foote for Thursday, August 31st at 3:30. Mr. Bennett will email the Building Committee for a possible date to discuss an upcoming \$50,000 Maintenance Grant. Mr. Bennett also reported on several HVAC repairs as well as a repair for the intercom/bell system.

9. OLD BUSINESS & INFORMATIONAL

- A. FY24 (Tentative) Budget Presentation – Mr. Bennett presented the FY24 Budget.
- B. FY24 Enrollment Update –Presented as and FYI.
- C. FY24 Maintenance Grant – Mr. Bennett will be setting a meeting with the Building Committee to discuss a possible project.
- D. Updated Board Member List- Presented as an FYI.
- E. Window Project Update – Mr. Bennett reported that the project is complete and we are just waiting the cleaning of the glue from the brick and fascia.
- F. Phone Project Update – Mr. Bennett reported that the project is finally completed.
- G. Staffing FY24- Presented as an FYI>

10. NEW BUSINESS

- A. Adopt Tentative FY24 Budget

Motion by Bieze, seconded by Barclay to adopt the Tentative FY24 Budget. On roll call vote the following votes were recorded:

AYES: Barclay, Behrends, Bieze, Foote, Osborn

NAYS: None

Motion carried 5-0.

- B. Authorize the Superintendent to direct the bookkeeper to process and pay any routine late bills

Motion by Barclay, seconded by Behrends to authorize the Superintendent to direct the bookkeeper to process and pay any routine late bills. All ayes, motion carried 5-0.

- C. Approve Permanent Transfer of Funds from the Working Cash Fund to the Operations and Maintenance Fund

Motion by Behrends, seconded by Bieze to approve the Permanent Transfer of Funds from the Working Cash Fund to the Operations and Maintenance Fund. On roll call vote the following votes were recorded:

AYES: Barclay, Behrends, Bieze, Foote, Osborn

NAYS: None

Motion carried 5-0.

- D. Approve Attendance Addendum to Student Parent Handbook

Motion by Behrends, seconded by Barclay to approve the Attendance Addendum to the Student Parent Handbook. All ayes, motion carried 5-0.

- E. Approve Quote from Solar Shield for Lower Wing Window Shades

Motion by Behrends, seconded by Bieze to approve the quote from Solar Shield for Lower Wing Window Shades. On roll call vote the following votes were recorded:

AYES: Barclay, Behrends, Bieze, Foote, Osborn

NAYS: None

Motion carried 5-0.

F. Approve FY24 Substitute Teacher Pay Rates

Motion by Bieze, seconded by Barclay to approve the FY24 Substitute Teacher Pay Rates (\$120 per day/\$140 extended per day). On roll call vote the following votes were recorded:

AYES: Barclay, Behrends, Bieze, Foote, Osborn

NAYS: None

Motion carried 5-0.

G. Approve Special Education Coordinator Job Description

Motion by Foote, seconded by Behrends to approve the Special Education Coordinator Job Description. All ayes, motion carried 5-0.

11. OTHER BUSINESS- None

Motion by Bieze, seconded by Behrends to exit open session and enter into executive session at 7:01 p.m. All ayes, motion carried 5-0.

12. EXECUTIVE SESSION –

Motion by Barclay, seconded by Bieze to resume open session at 7:15 p.m. All ayes, motion carried 5-0.

13. ACTIONS AS A RESULT OF EXECUTIVE SESSION

A. Approve Out of District Tuition Request

Motion by Foote, seconded by Behrends to approve the Out of District Tuition Request. All ayes, motion carried 5-0.

14. ADJOURN – Motion by Barclay, seconded by Bieze to adjourn the meeting at 7:16 p.m. All ayes, motion carried 5-0.

Next Meeting on Thursday, September 21, 2023 at 6:00 p.m. (Budget Hearing), followed by Regular Board Meeting at 6:15 p.m.

Steve Norvill, President
Bill Osborn, Vice President

Nathaniel Foote, Secretary